

# Personal Data Worksheet

What kinds of personal data might we want or need to collect?

<b>Data Category</b> (What information do we want to collect? Be as specific as you can)	<b>Who from?</b> (e.g. customers, suppliers, employees, end users)	<b>Why do we want/need it?</b> (What would we use it for?)	<b>How 'sensitive' is it?</b> (How high an impact could it have if this data were stolen/lost/shared with someone who should not have it?)
<i>E.g. Name</i>	<i>Customers, employees, suppliers</i>	<i>So we can identify and contact them.</i>	<i>High / Medium / Low</i>
			High / Medium / Low
			High / Medium / Low
			High / Medium / Low
			High / Medium / Low